



MUSEUM GENERAL EMPLOYEE

The Municipality of Oliver Paipoonge is seeking applications for the position of Museum General Employee. This is a part-time seasonal position with three positions available.

Duties:

To assist the Museum Curator to operate the Municipality's museums and related facilities. To greet and interact with visitors of the museum facilities, cleaning and maintaining of buildings, grounds, displays, washrooms, and kitchen, setting up and taking down displays and performing office work.

Minimum Job Requirements:

- Interest in museums and history, particularly of Oliver Paipoonge.
- Good skills in dealing with the public.
- Flexible to work varying times, weekends, days and evenings as required
- Must have reliable transportation (rural location)

Wages and Hours of Work:

\$18.26/hour – with varied times, weekends, days, and evenings

May – June: 15 hours/week

July – August: 20 hours/week

September 1-29: 10 hours/week

A more detailed job description is available upon request.

Please forward resumes directly to the Human Resources Clerk by **4:00 pm** on **Wednesday April 17, 2024.**

Municipality of Oliver Paipoonge
3250 Hwy.130
Rosslyn, ON P7K 0B1
Tel: (807) 935-2613, ext. 8675
Email: humanresources@oliverpaipoonge.on.ca

The Municipality of Oliver Paipoonge is an equal opportunity employer. Reasonable accommodations are available upon request for all parts of the recruitment process.

Only candidates selected for an interview will be contacted. Applicant information is collected in accordance with the *Municipal Freedom of Information and Protection of Privacy Act*.